

SCOTT COUNTY VIRGINIA SCHOOLS

Phone: 276-386-6118 Fax: 276-386-2684 <http://scott.k12.va.us>

Board Meeting Agenda (Regular Meeting)

Date: September 1, 2015 (Tuesday)

Time: 6:30 p.m.

Location: Scott County Career & Technical Center Auditorium
387 Broadwater Avenue, Gate City, VA 24251



1. Call To Order
2. Moment of Silence Followed By *Pledge of Allegiance*
3. Items to Add to Agenda/Approval of Agenda
4. Approval of Minutes – August 4, 2015, Regular Meeting
5. Approval of Claims
6. Presentations
 - A. Recognition of Retired Employees 2014-15 School Year
 - B. Recognition of Foster Grandparents
 - C. Recognition of Yuma Elementary/Fort Blackmore Elementary Governor's Award of Excellence
 - D. Recognition of State Participation in Sports Events
7. Report on Test Scores – Tammy Quillen, Supervisor
8. Report on School Activity Fund Audit – Charles Bridwell CPA & Associates, PC
9. Items by Kathy Wilcox, Head Start Director
 - A. Approval of FY16 Head Start Five Year Non-Competitive Grant & Baseline Budget
 - B. Approval of FY16 Head Start Five Year Long Range Goals & Short Term Objectives
 - C. Approval of FY16 Head Start Training & Technical Assistance Plan
 - D. Approval of Head Start Community Assessment
10. Public Comment
11. Superintendent's Report
 - A. Report on Student Enrollment and Pupil-Teacher Ratio
 - B. Approval of Committees for 2015-2016 School Year
 1. Salary, Fringe Benefits and School Calendar Committee
 2. Communications/School Improvement Committee
 3. School Safety Audit Committee
12. Closed Meeting: Motion to Enter (Specify Items) & Motion to Return to Regular Meeting/Closed Meeting Certification
13. Items by Supervisor of Personnel & Student Services – Jason Smith
 - A. Personnel
 - B. Other
14. Board Member Comments
15. Adjournment

Next Meeting: Scott County School Board Office – 6:30 p.m., Tuesday, October 6, 2015

DRAFT
SCOTT COUNTY SCHOOL BOARD
MINUTES OF REGULAR MEETING TUESDAY, AUGUST 4, 2015

The Scott County School Board met for a regular meeting on Tuesday, August 4, 2015, at the Scott County School Board Office, with the following members present:

William "Bill" R. Quillen, Jr., Chairman
L. Stephen "Steve" Sallee, Jr., Vice Chairman
James Kay Jessee
Jeffrey "Jeff" A. Kegley
Gail L. McConnell
Herman "Kelly" Spivey, Jr.

ABSENT: None

OTHERS PRESENT: John I. Ferguson, Superintendent; K.C. Linkous, Clerk Of The Board/Human Resource Manager; Beverly Stidham, Deputy Clerk/Purchasing Agent; Will Sturgill, School Board Attorney; Suzanne Goins, Virginia Professional Educators Representative; Ramona Russell, Teaching Assistant; Kurt Lane Citizen; Amanda Clark, Heritage TV; Lisa Taylor, Citizen; Robert Sallee, Supervisor of Building Services; Pat Davis, Teacher; Doris Boitnott, VEA/NEA Uniserv Director; Krystal Lucas and Teresa Duncan, Teachers/SCEA and Nancy Godsey, Citizen.

CALL TO ORDER/MOMENT OF SILENCE/PEDGE OF ALLEGIANCE: Chairman Quillen called the meeting to order at 6:30 p.m. The audience observed a moment of silence and Mr. Spivey led in citing the *Pledge of Allegiance*.

APPROVAL OF AGENDA: On a motion by Mr. Sallee, seconded by Mr. Jessee, all members voting aye, the Board approved the agenda of the August 4, 2015 Regular Board Meeting.

APPROVAL OF JULY 13, 2015 REGULAR SCHOOL BOARD MEETING MINUTES: On a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved the minutes of the July 13, 2015 Regular Board Meeting.

APPROVAL OF CLAIMS: On a motion by Mr. Kegley, seconded by Mr. Spivey, all members voting aye, the Board approved claims as follows:

School Operating Fund invoices & payroll in the amount of \$ as shown by warrants # & electronic payroll direct deposit in the amount of \$ & electronic payroll tax deposits in the amount of \$. Cafeteria Fund invoices & payroll in the amount of \$ as shown by warrants # & electronic payroll direct deposit in the amount of \$ & electronic payroll tax deposit in the amount of \$. Head Start invoices & payroll totaling \$ as shown by warrants #

PUBLIC COMMENT: Mr. Kurt Lane, Citizen, stated that he is following up on his previous request that this could be the first year that county athletics could be played on the sports complex. Mr. Lane suggested appointing a committee consisting of the area high school athletic directors, a member of the Board of Supervisors, a member of the school board, school system maintenance supervisor, and some community members, to help make this a reality.

School Board Attorney, Will Sturgill, stated that the School Board's main concern is student safety and liability. Mr. Sturgill explained that a committee would be helpful, but will not solve the problems of liability. He further explained that he didn't think that the school board could make a promise that county athletics could start on a specific date. Mr. Sturgill expressed that the main concern has always been accessibility to the complex and thinks that with the committee, ideas could go forward.

Mr. Lane stated that we would like the community to be made aware that we are looking at moving forward with the sports complex.

Ms. Lisa Taylor, Citizen, addressed the Board with concerns on drug testing for teachers and all employees and also for the cameras in the classrooms. Ms. Taylor also stated that the grounds at the Vocational Center need to be better taken care of especially around the playground area.

APPROVAL OF REVISED POLICY MANUAL: Superintendent Ferguson presented a list of revisions and explanations for the 2015 policy manual. On a motion by Mr. Kegley, seconded by Mr. Sallee, all members voting aye, the Board approved the Revisions of the Policy Manual for the 2015-2016 school year as presented.

APPROVAL OF STUDENT/PARENT HANDBOOK AND CODE OF CONDUCT: On a motion by Mr. Jessee, seconded by Mr. McConnell, all members voting aye, the Board approved the Student/Parent Handbook and Code of Conduct for the 2015-2016 School Year.

APPROVAL OF SCHOOL ALLOCATIONS: On a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye the Board approved the School Allocations for the 2015-2016 First Semester.

2015-2016 FIRST SEMESTER SCHOOL ALLOCATIONS								
SCHOOL	COPIERS	REM.INST	LIBRARY	BUS/TECH	FAM SCI	BAND	CUSTODIAL	TOTAL
DPS	3,145.00	6,325.00	350.00				7,500.00	17,320.00
DIS	2,000.00	1,150.00	75.00				2,000.00	5,225.00
FBPS	2,000.00	1,150.00	100.00				2,000.00	5,250.00
HES	2,000.00	2,300.00	200.00				3,000.00	7,500.00
NES	2,200.00	4,025.00	300.00				5,000.00	11,525.00
RCI	2,000.00	2,300.00	225.00				3,000.00	7,525.00
SES	4,625.00	8,050.00	600.00				10,000.00	23,275.00
WCES	2,750.00	5,000.00	400.00				6,000.00	14,150.00
YES	2,000.00	2,875.00	250.00				3,750.00	8,875.00
GCMS	4,400.00	8,050.00	825.00	500.00		2,500.00	10,000.00	26,275.00
GCHS	4,150.00	7,475.00	775.00	1,000.00	1,250.00	5,000.00	9,500.00	29,150.00
TSHS	2,275.00	4,025.00	450.00	750.00	750.00	3,250.00	6,000.00	17,500.00
RCHS	2,670.00	5,175.00	450.00	750.00	750.00	3,250.00	7,000.00	20,045.00
SCCTC	2,000.00	30,000.00					3,500.00	35,500.00
TOTAL	38,215.00	87,900.00	5,000.00	3,000.00	2,750.00	14,000.00	78,250.00	229,115.00

APPROVAL OF EXTENSION OF BREAD BID: On a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved the Extension of the Bread Bid with Bimbo Foods for the 2015-2016 school year.

APPROVAL OF EXTENSION OF MILK BID: On a motion by Mr. Spivey, seconded by Mr. Kegley, all members voting aye, the Board approve the Extension of the Milk Bid with Borden Dairy Company for the 2015-2016 school year.

APPROVAL OF 403B AMENDMENT TO PLAN DOCUMENT: On a motion by Mr. Spivey, seconded by Mr. Kegley, all members voting aye, the Board approved the Amendment to the 403(b) Plan Document.

UPDATE ON SPORTS COMPLEX: Mr. Robert Sallee, Supervisor of Building Services, presented a breakdown of the costs associated with completing the Sports Complex.

Sports Complex revised 5-13-15	
Job description	Estimated co.
Sewage pump station	\$14,000.00
Sewage pump station discharge piping (for connection to PSA)	\$20,000.00
Plumbing fittings, backflow preventer and pipe	\$4,200.00
Urinals, toilets & flush valves (men & women's bathroom)	\$2,200.00
Sinks & faucets (men & women's bathroom)	\$1,600.00

bathroom toilet partition walls	\$4,200.00
Exhaust fans and duct work	\$4,500.00
Heat Pump and duct work	\$6,500.00
Windows	\$7,000.00
Paint	\$1,200.00
Elec heaters	\$900.00
Hot water Heater	\$550.00
Kitchen 3-bowl sink (stainless steel) & faucet	\$3,400.00
Hand wash sink for concession area	\$275.00
Ice machine for concession area	\$4,400.00
Refrigerator for concession area	\$2,200.00
Kitchen Shelving units and cabinets	\$8,500.00
Electrical wire, conduit, fittings, & devices (inside bldg)	\$4,400.00
Concession stand interior & exterior lighting	\$2,100.00
Drop Ceiling & sheetrock	\$5,200.00
Insulation 1st and 2nd floor	\$2,200.00
2nd floor tables & seating	\$800.00
Four (grade level) dugouts	\$18,500.00
Gutter, down spouts, and drain tile	\$3,300.00
Fire extinguishers	\$650.00
Roll up doors for concession stand	\$9,800.00
Finish Track and Field event areas (shot, disk, high jump, triple jump)	\$5,500.00
Striping for the existing track and surface	\$7,000.00
Track and field items needed (jump pits/hurdles/safety nets ect)	\$10,000.00
Concrete (rock/wire/rebar) around concession	\$12,000.00
Concrete (rock/wire/rebar) sidewalks around fields as designed	\$21,500.00
Perimeter fencing around complex	\$8,000.00
Bleachers (10 row, 81 seat) price per unit	\$8,100.00
PA system	\$3,500.00
Equipment rental for various phases of project (skid steer, sky track, excavator ect)	\$8,500.00
No storage building at complex for track or field maintenance equipment	????
No locker rooms for any visiting or home teams	????
No contract labor cost added on any work listed on the above line items	????
Parking lot paving by BLS design 78 spaces, including 4 handicap (3"binder & 1.5"finish coat) Design to prevent excessive runoff into creek due to city water intake nearby. <i>Also no designed parking for buses.</i>	\$53,000.00
	Total
Rubberized track surface- Quote from Phil Robbins, estimate based on the last track he had knowledge of being done	\$216,675.00
Field lighting (12 poles, 13 sets of lights, pole between baseball & softball field designed for 2 sets lights)	\$130,000.00
	\$800,000.00

CLOSED MEETING: Mr. Sallee made a motion to enter into closed meeting at 7:12 p.m. to discuss teachers, teaching assistants, coaches, secretaries, custodians, bus drivers and maintenance staff, as provided in Section 2.2-3711 A (1) of the Code of Virginia, as amended; motion was seconded by Mr. Jessee, all members voting aye.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 8:30 p.m. and on a motion by Mr. Sallee, seconded by Mr. Jessee, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE

Ayes: James Kay Jessee, Jeff Kegley, Gail McConnell, Bill Quillen, Steve Sallee, Kelly Spivey

Nays: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

REVIEW OF ANNUAL CRISIS PLAN: On a motion by Mr. McConnell, seconded by Mr. Kegley, all members voting aye, the Board approved the Annual Crisis Plan for the 2015-2016 school year.

RESIGNATIONS: On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Spivey, seconded by Mr. Kegley, all members voting aye, the Board approved the resignation of Mr. Jason Howell, teacher, effective for the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Jessee, seconded by Mr. Sallee, all members voting aye, the Board approved the resignation of Ms. Teresa Williams, Teaching Assistant, effective July 22, 2015.

EMPLOYMENT: On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. McConnell, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Ms. Samantha Gilmer, Teacher, effective for the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Jessee, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Rebecca Meade, Teaching Assistant, effective for the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Ms. Melissa Qualls, Teaching Assistant, effective for the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. McConnell, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Ms. Ashley Osborne, Teaching Assistant, effective the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye, the Board approved the employment of Ms. Crystal Williams, Teaching Assistant, effective the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Jessee, seconded by Mr. Sallee, all members voting aye, the Board approved Ms. Megan Gardner, Teaching Assistant, effective the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Kegley, seconded by Mr. McConnell, all members voting aye, the Board approved the employment of Mr. Hagan McClellan, Teaching Assistant, effective the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Ms. Karen Burke, Teacher, effective the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. McConnell, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Mr. Justin Nickels, Custodian, effective July 29, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Spivey, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Ms. Jessica Sizemore, Custodian/Cafeteria Worker, effective August 4, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. McConnell, seconded by Mr. Kegley, all members voting aye, the Board approved the employment of Ms. Renee Adams, Administrative Assistant, effective August 4, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye with Mr. McConnell abstaining, the Board approved the employment of Ms. Kristy McConnell, Part-Time Administrative Assistant, effective August 4, 2015.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Mr. Ezra Summey, Bus Driver, effective the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Kegley, seconded by Mr. Jessee, all members voting aye, the Board approved the employment of Mr. Johnny Bowen, Bus Driver, effective the 2015-2016 school year.

On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Mr. Kegley, the Board approved the employment of Mr. Joey Reed as an Assistant Football Coach for Gate City High School, effective August 4, 2015.

SUBSTITUTE TEACHERS: On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Mr. Kegley, all members voting aye, the Board approved Ms. Charity Lawson and Mr. Daniel Chapman as substitute teachers effective the 2015-2016 school year.

VOLUNTEER COACH: On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Sallee, seconded by Mr. Spivey, all members voting aye, the Board accepted the recommendation of Mr. Chad Gose as a volunteer coach for Gate City High School effective July 17, 2015.

APPROVAL OF REVISED COACHING LIST FOR RYE COVE HIGH SCHOOL: On the recommendation of Mr. Jason Smith, Supervisor of Personnel, presented by Superintendent Ferguson and on a motion by Mr. Jessee, seconded by Mr. Kegley, the Board approve the revised coaching list for Rye Cove High School as submitted.

RYE COVE HIGH SCHOOL	
Assignment	2015-2016 Assignment
ATHLETIC DIRECTOR	Jamie Carter
ACADEMIC TEAM-SPONSOR	Joy Davidson
BASEBALL-HEAD COACH	Michael Paul Berry
JV COACH	Steve Lane
GIRL'S BASKETBALL-HEAD COACH	Kelly Hood
ASSISTANT COACH	Kristie Carter/Lisa Rhoton
JV COACH	Melissa Sanders

BOY'S BASKETBALL-HEAD COACH	Michael Paul Berry
ASSISTANT COACH	Jamie Carter
JV COACH	Justin Forrester
CHEERLEADING-SPONSOR	Tammy Cassell
CROSS COUNTRY-HEAD COACH-BOYS	Jacob Horton
CROSS COUNTRY-HEAD COACH-GIRLS	Jacob Horton
FOOTBALL-HEAD COACH	Adam Toney
FIRST ASSISTANT	Robin Hood
JV COACH	Ronnie Hood
JV COACH	Justin Forrester
FORENSICS-COACH	Ashley Bowen
GOLF-HEAD COACH	Todd Baker
SOFTBALL-HEAD COACH	Britney Salyer
JV COACH	Larry Lawson
THEATRE FESTIVAL-COACH	Joy Davidson
TRACK-HEAD COACH-BOYS	Adam Toney
TRACK-HEAD COACH-GIRLS	Ashley Bowen
VOLLEYBALL-HEAD COACH	Greg Gilliam
JV COACH	Britney Salyer
YEARBOOK-SPONSOR	Joy Davidson
VOLUNTEERS	
BASEBALL	Michael Edwards, Ronald Dishner, Thomas Bowen, Travis Bowen
BOY'S BASKETBALL	Hunter McMahan
CHEERLEADING	Whitney Egan
CROSS COUNTRY	Wendy Chambers and Lowell Bledsoe
GIRL'S BASKEBALL	Kevin Sanders, Jake Hood, Lisa Rhoton
FOOTBALL	Travis Bowen, Garrick Hillman, Mickey Gibson, James Jones, Andy Meade, Joe Toney
GOLF	
SOFTBALL	Kevin Sanders, Garrick Hillman, Jonathon Salyer
TRACK	Robin Hood
VOLLEYBALL	Regina Wallen, Melissa Sanders, Heather Petersen
WRESTLING	Robert Chapman
PRINCIPAL'S SIGNATURE: REAGAN MULLINS	Reagan Mullins
DATE:	July 15, 2015

BOARD MEMBER COMMENTS: Mr. Steve Sallee, Mr. Jessee and Mr. Quillen wished everyone a great and safe start to the school.

ADJOURNMENT: On a motion by Mr. Sallee, seconded by Mr. McConnell, all members voting aye, the Board adjourned at 8:50 p.m.

William "Bill" R. Quillen, Jr., Chairman

K.C. Linkous, Clerk

RECOGNITIONS

FOSTER GRANDPARENTS:

Darlene Adkins – Fort Blackmore Primary (New, will begin this year)
Lucille Baker – Fort Blackmore Primary
Minnie Baker – Hiltons Elementary
Mary Dawson – Duffield Primary
Shirley Gardner – Weber City Elementary
Bess Gillenwater – Shoemaker Elementary
Ruth Shawver – Shoemaker Head Start
Marie Smith – Hiltons Elementary

Special Recognition in Memory of Aleatha Strong – Fort Blackmore Primary

RETIREES:

Barry Jones
Stanley Rogers
Thomas Callaway
Jeannie Callaway
Sharon Holland
Anita Howell
Jackie Taylor
Delores Collier
Tina Williams
Lesa Brown
Wilma Cox

SPORTS:

Twin Springs Track

Kennede Matthews 7th Place in State in High Jump and Long Jump
Nathaniel Quillen, Ethan Hillman, Thomas Sluss & Izaiah Matthews:
7th Place in State 4 x 100m Relay
Lenora Dingus State Participant in 100M Hurdles

Rye Cove High School Track

Lucindy Lawson State Participant in 100M Hurdles

Gate City High School Track

Jordan Houseright, State Champion in Group 2A Girls Shot Put

Gate City High School Boys Soccer Team

Group 2A State Semi Finalist

Gate City High School Girls Soccer Team

Group 2A State Semi Finalist

Gate City High School Girls Tennis Singles

Rosa Smith, Group 2A State Runner-Up

Gate City High School Girls Tennis Doubles

Emily & Rosa Smith Group 2A State Champions

Gate City High School Girls Tennis Team

Group 2A State Champions



COMMONWEALTH of VIRGINIA

Steven R. Staples, Ed.D.
Superintendent of Public Instruction

DEPARTMENT OF EDUCATION
P.O. BOX 2120
Richmond, Virginia 23218-2120

Office: (804) 225-2023
Fax: (804) 371-2099

May 18, 2015

Mrs. Jennifer Meade
Principal
Fort Blackmore Primary School
214 Big Stoney Creek Road
Fort Blackmore, Virginia 24250

Dear Mrs. Meade:

I am pleased to congratulate Fort Blackmore Primary School for being selected to receive the 2015 Virginia Index of Performance (VIP) Board of Education Excellence Award. A certificate is enclosed in recognition of your school's achievement.

A school receives this distinguished award for being *Fully Accredited*, for not being required to write a plan for improvement under the *ESEA Flexibility Waiver*, and for making significant progress toward educational goals established by the Board of Education and the governor. In addition, the school must earn 80 VIP points (including bonus points) in each content area. Detailed information about the Virginia Index of Performance Awards and criteria are available online at this link:

http://www.doe.virginia.gov/statistics_reports/va_index_performance_awards/index.shtml

The Virginia Department of Education values your school's exemplary accomplishments and expertise. Your continued dedication to students is greatly appreciated. I extend best wishes for continued success for the 2014-2015 school year.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven R. Staples".

Steven R. Staples

SRS/BWR/cb
Enclosure
c: Mr. John Ferguson



Virginia Board of Education

Excellence Award

Presented in 2015 to

*Fort Blackmore Primary School
Scott County Public Schools*

WHEREAS, the Board of Education established the Virginia Index of Performance to provide incentives and recognition for public schools and school divisions that exceed the minimum requirements for learning and achievement of the Commonwealth's rigorous Standards of Learning program; and

WHEREAS, the Virginia Index of Performance measures the progress of students toward advanced proficiency and excellence in reading, mathematics, science, and history and social science, and on other indicators of student and school performance, and recognizes schools and school divisions for academic excellence; and


WHEREAS, to qualify for recognition under this program, achievement of the students in a school or school division must exceed the Commonwealth's accreditation standards and the minimum federal accountability requirements; and

WHEREAS, recognition also requires a pursuit of academic excellence resulting in a significant percentage of students demonstrating advanced proficiency across the curriculum; and

WHEREAS, to qualify for recognition, schools and school divisions also must expand opportunities for learning and achievement as evidenced by progress on multiple indicators of school and student performance;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recognizes the achievement of these objectives by awarding this 2015 Board of Education Excellence Award.


Christian N. Braunlich
President


Steven R. Staples, Ed.D.
Superintendent of Public Instruction



COMMONWEALTH of VIRGINIA

Steven R. Staples, Ed.D.
Superintendent of Public Instruction

DEPARTMENT OF EDUCATION
P.O. BOX 2120
Richmond, Virginia 23218-2120

Office: (804) 225-2023
Fax: (804) 371-2099

May 18, 2015

Mrs. Valerie Babb
Principal
Yuma Elementary School
130 Grover Cleveland Lane
Gate City, Virginia 24251

Dear Mrs. Babb:

I am pleased to congratulate Yuma Elementary School for being selected to receive the 2015 Virginia Index of Performance (VIP) Board of Education Distinguished Achievement Award. A certificate is enclosed in recognition of your school's achievement.

A school receives this distinguished award for being *Fully Accredited*, for not being required to write a plan for improvement under the *ESEA Flexibility Waiver*, and for making significant progress toward educational goals established by the Board of Education and the governor. In addition, the school must earn 75 VIP points (including bonus points) in each content area. Detailed information about the Virginia Index of Performance Awards and criteria are available online at this link:

http://www.doe.virginia.gov/statistics_reports/va_index_performance_awards/index.shtml

The Virginia Department of Education values your school's exemplary accomplishments and expertise. Your continued dedication to students is greatly appreciated. I extend best wishes for continued success for the 2014-2015 school year.

Sincerely,

A handwritten signature in black ink, appearing to read "S.R. Staples", with a stylized flourish at the end.

Steven R. Staples

SRS/BWR/cb.
Enclosure
c: Mr. John Ferguson



Virginia Board of Education

Distinguished Achievement Award

Presented in 2015 to

Yuma Elementary School

Scott County Public Schools

WHEREAS, the Board of Education established the Virginia Index of Performance to provide incentives and recognition for public schools and school divisions that exceed the minimum requirements for learning and achievement of the Commonwealth's rigorous Standards of Learning program; and

WHEREAS, the Virginia Index of Performance measures the progress of students from competence toward advanced proficiency and excellence in reading, mathematics, science, and history and social science, and on other indicators of student and school performance, and recognizes schools and school divisions for academic excellence; and


WHEREAS, to qualify for recognition under this program, achievement of the students in a school or school division must exceed the Commonwealth's accreditation standards and the minimum federal accountability requirements; and

WHEREAS, recognition also requires a pursuit of academic excellence resulting in an increasing percentage of students demonstrating advanced proficiency across the curriculum; and

WHEREAS, to qualify for recognition, schools and school divisions also must expand opportunities for learning and achievement as evidenced by progress on multiple indicators of school and student performance;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recognizes the achievement of these objectives by awarding this 2015 Board of Education Distinguished Achievement Award.


Christian N. Braunlich
President


Steven R. Staples, Ed.D.
Superintendent of Public Instruction

PRELIMINARY Scott County Public Schools Ranking 2014-2015 Standards of Learning Scores (08/2015)

132 Divisions in State 19 Divisions in Region	Reading		Writing		History		Math		Science	
	State	Region	State	Region	State	Region	State	Region	State	Region
ALL Students	7th	2nd	11th	3rd	4th	1st	6th	2nd	8th	4th
SpEd Students	8th	2nd	11th	1st	4th	1st	4th	2nd	11th	5th

Scott County Public Schools 2014-2015 Standards of Learning Scores

	Reading		Writing		History		Math		Science	
	SCPS	Top	SCPS	Top	SCPS	Top	SCPS	Top	SCPS	Top
ALL Students	84%	94	79%	94	94%	97	87%	95	86%	98
SpEd Students	59%	75	46%	72	74%	89	66%	76	66%	73

**SCOTT COUNTY PUBLIC SCHOOL HEAD START
BREAKDOWN OF FY 2016 CONTINUATION GRANT**

REVENUE

FY2016

FY2016 CONTINUATION GRANT	\$1,237,150.00
Training and Technical Assistance	<u>20,399.00</u>
TOTAL REVENUE	\$1,257,549.00

EXPENSES

FY2016

Personnel	\$775,316.00
Fringe	298,556.00
Travel	5,761.00
Equipment	.00
Supplies	26,020.00
Other	<u>131,499.00</u>
	\$ 1,237,152.00
 T& TA	 <u>\$ 20,399.00</u>
TOTAL EXPENSES:	\$1,257,549.00

NON-FEDERAL IN-KIND

NON-FEDERAL IN-KIND	<u>\$ 314,387.00</u>
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TOTAL FEDERAL AND NON-FEDERAL	\$1,571,936.00
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SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #1 : To prepare children and families to be ready to succeed developmentally, academically, economically, and socially in K-12 Education and ultimately continue a lifetime of positive growth and development.

Fiscal Long Range Goal: Provide financial support to pay for CLASS video library and ongoing training that will enhance school readiness skills.

Source: Program Self-Assessment, Child Outcomes , CLASS results from FY 12 Federal Review and program ongoing monitoring

Short Term Objective #1: Strengthen the ability of teachers and parents to engage children in making healthy choices as measured by child assessment by the end of the program year.

Program Impact: To provide positive, sustained outcomes that prepares children and families to make choices that lead to healthier lifestyles.

ACTION STEPS	TIMEFRAME	MEASUREMENT	ALIGNMENT	RESPONSIBILITY
Provide training using NAP SACC (Nutrition and Physical activity Self-Assessment for Child Care).	Aug. 2015-May 2016	Pre-test/post-test, Staff / Parent Sign in Sheet	HSCDELF, VA Foundation Blocks for Early Learning	HNSC
Partner with Extension Service and other community agencies to design and construct raised gardens at each center site.	2015-2019 School Years.	News Releases, Community agreements, In-Kind	Self-Assessment	HNSC
Provide information about local gardening classes to parents and Staff.	Aug. 2015-May 2016	Sign in Sheets , In-Kind	Self-Assessment	HNSC
Continue to provide training opportunities to classroom staff and families on ways to increase physical activities and making healthier choices.	2015-2019 School Years.	COR Advantage, Sign in Sheets, In-kind	HSCDELF, VA Foundation Blocks for Early Learning	CDSC, HNSC

Short Term Objective #2: To strengthen the ability of teachers and parents to increase children's understanding of mathematical concepts as measured by improvement scores on child assessment. The mean score will improve by 20 percent by the end of the program year.

Program Impact: Provide positive sustained outcomes that prepares children for school success.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Provide Math training using the National Center for Quality Teaching and Learning (NCQTL).	2015-2016 School Year	Staff Sign in Sheets, evaluations	HSCDELF, VA Foundation Blocks for Early Learning	CDSC
Engage families in mathematical school readiness activities.	2015-2019 School Years.	In-Kind, Attendance, Parent Survey	PFCE Framework	CDSC, FCSC, Teachers
Provide targeted training and mentoring based on ongoing monitoring and observations.	2015-2019 School Years.	SCPSHS Mentoring / Monitoring feedback form, Sign In Sheet	Continuous Quality Improvement and Child Outcomes	CDSC

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Short Term Objective #3: The program will increase quality classroom interactions and score an average of >3.85 on instructional support by the end of the program year.

Program Impact: To lead to more positive social and early academic development.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Assess classrooms a minimum of 3 times per year using CLASS and provide targeted training and mentoring opportunities.	2014-2019 school years	CLASS Observation Tool / SCPSHS Mentoring Feedback Form/ Staff Sign in Sheet	CLASS	CDSC, Director
Utilizing the Teachstone CLASS video library, provide training and strategies under Instructional Support.	Oct. 2015-May 2016	Staff Sign In Sheets, SCPSHS Fiscal Management	CLASS	CDSC, Director
Additional classrooms will participate in the Virginia Star Quality Initiative (VSQI).	Sept. 2015- May 2016	VSQI agreement	Virginia Star Rating System	CDSC

Short Term Objective #4: The program will implement Practice Based Coaching to support all classroom teachers and help improve and refine teaching practices across all domains.

Program Impact: Lead to Positive Outcomes for children.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Schedule peer observations.	Oct. 2015 – March 2016	SCPSHS Peer Observation Schedule	HSCDELF, VA Foundation Blocks for Early Learning	CDSC
Create an action plan for implementing "Practice Based Coaching."	Oct. 2015	Practice Based Coaching Action Plan	NCQTL	CDSC
Implement the Practice Based Coaching Plan.	2015-2019	Observation logs, evaluation plan	NCQTL	CDSC

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #2: Actively engage families to participate in program opportunities to support their child's development and achievement of family goals.

Source: Program Self-Assessment

Short Term Objective #1: Increase family participation and engagement in School Readiness events by 10 percent by the end of the program year.

Fiscal Short Term Objective: Provide financial support to purchase materials that will be used in Family Engagement Events.

Program Impact: Families will gain knowledge and skills to prepare their child for success in kindergarten.

ACTION STEPS	TIMEFRAME	MEASUREMENT	ALIGNMENT	RESPONSIBILITY
Encourage each family to participate in at least two or more school readiness events.	Oct. 2015-May 2016	Family Engagement Tracking Form	PFCE	CDSC, FCSC, Teachers
Staff will engage families in planning school readiness events.	Aug. 2015-May 2016	School Readiness Form	PFCE, HSCDELF, VA Foundation Blocks for Early Learning	Staff

Short Term Objective #2: Families will increase progress toward achieving goals as related to family engagement outcomes by five percent by the end of the program year.

Program Impact: Families increase their ability to access resources and systems of support that meet their needs.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Provide opportunities for parents to participate in workshops, trainings, and individualized sessions related to their interests and family goals.	Aug. 2015-May 2016	Partnership agreements, sign-in sheets, In-Kind	PFCE	Staff

Short Term Objective #3: Maintain or increase the number of families that participate in developing partnership agreements by the end of the program year.

Program Impact: Strengthen the family's support system to reach goals that they established for themselves and their children.

Family Resource Specialist will engage each family at least 4 times per year to participate in developing a family partnership agreement or updating family progress towards their goals.	Aug. 2015-May 2016	Family Partnership Agreement Update	PFCE	FRS, FCSC
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SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16-Continuation Grant

Long Term Goal #3: Head Start staff and families will increase awareness and knowledge regarding safety.

Fiscal Long Range Goal: Provide financial support to pay for field trip t-shirts and security cameras for each classroom.

Source: Self-Assessment

Short Term Objective #1: Provide Training and enhance safeguards to ensure that all personnel and volunteers practice and follow safety procedures at all times.

Program Impact: To increase awareness and promote the safety and well-being of children, families, and staff.

ACTION STEPS	TIMEFRAME	MEASUREMENT	ALIGNMENT	RESPONSIBILITY
Enlist emergency and community services personnel to provide training to children, families, and staff on the most current and effective safety practices.	2015-2019 School Years	Sign in Sheets, In-Kind, Evaluations	PFCE Framework, Head Start Regulations	HNSC
Purchase color-coded T-shirts for Education staff.	2014-2019 School Years	PO, Observation	SCPSHS Fiscal Management	CDSC
Monitor the effectiveness of the "Safe Plate Outlet Covers."	2015-2019 School Years	Health and Safety Checklist	Head Start Regulations, DSS Minimum Standards	HNSC, Classroom Staff
Revise procedures for bus, playground, and classroom safety.	2015-2019 School Years	Ongoing monitoring, Health & Safety Checklist	Head Start Regulations, DSS Minimum Standards	HNSC
Increase collaboration efforts with SCPSS Transportation Department.	2015-2019 School Years	Meeting Minutes	Head Start Regulations	HNSC, Director
Install security cameras at each site.	2015-2016 School Year	Purchase Order, Invoice, SCPSHS Fiscal Mgmt.	SCPSHS Fiscal Management	Director, AAFO

Short Term Objective #2: Engage Families in developing safety activities for home that align with classroom practices.

Program Impact: To support families' efforts to keep children safe by raising safety awareness within their home and community.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Create monthly safety units that engage children and families.	Sept. 2015	Annual Safety List	PFCE Framework, HSCDELF	Management Team
Parent meetings will include classroom safety topics.	2015-2019 School Years	In-kind, Family Activity Sign In Sheet, Meeting Minutes/ Agenda	PFCE Framework	Management Team

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #4: Enhance high quality comprehensive services by developing and implementing a clearly defined systems approach that will support the Child Development Coordinator.

Fiscal Long Range Goal: Review organizational structure and adjust budget to hire a Resource Teacher to support Child Development Services.

Source: Community Assessment and Self-Assessment

Short Term Objective #1: Utilize appropriate staff to attend meetings, provide individualization training, monitor, and enter data of screening results as measured by the Child Study and IEP (Individualized Education Plan) staff attendance Log and ChildPlus tracking.

Program Impact: Improve the quality of services for all children and strengthen the support for children with disabilities.

ACTION STEPS	TIMEFRAME	MEASUREMENT	ALIGNMENT	RESPONSIBILITY
Hire Resource Assistant	Aug. 2015	Employee Contract, SCP SHSP Fiscal Management	SCP SHS Fiscal Management	Management Team
Resource Assistant will enter speech and developmental screening results into <i>CHILDPLUS</i> .	Sept. 2015- May 2016	<i>ChildPlus</i> and ongoing monitoring	Head Start Regulations	CDSC
Utilize Child Study and IEP Staff Attendance Log	Sept. 2015- May 2016	Attendance Log	Head Start Regulations	CDSC
Director or other management staff will attend Child Study and IEP Team meetings as appropriate.	Sept. 2015- May 2016	Meeting minutes.	Head Start Regulations	Management Staff / Director
Provide training to staff on individualization and documentation, with ongoing monitoring through collaboration and observations.	2015-2019 School Years	Individualization Monitoring Check List	Head Start Regulations	CDSC, FCSC
Hire a resource teacher.	June 2016-Aug. 2019	Employee Contract , SCP SHSP Fiscal Management	SCP SHS Fiscal Management	Director, AAFO

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #5: Working in partnership with the community, Head Start will provide continuous commitment to increase awareness to staff and families about the nature and extent of drug abuse, and its impact on children, families, and the community.

Source: Community Assessment

Short Term Objective #1: By the end of each school year, Head Start will provide families and staff training opportunities to increase awareness of the dangers of substance abuse and its effects on child development, parent-child relationships, and financial security as evidenced by pre- and post-tests.

Program Impact: To increase drug awareness and promote healthy choices that strengthens families and communities.

ACTION STEPS	TIMEFRAME	MEASUREMENT	ALIGNMENT	RESPONSIBILITY
Meet with local substance abuse prevention specialist to provide substance abuse awareness, training, and resources.	2015-2016 School Years	Sign in Sheets, Evaluations, In-Kind Sheet	PCFE	HNSC
Provide at least 3 opportunities for families to obtain more knowledge on the dangers of substance abuse and its effects on child development, parent-child relationships, and financial security.	2015- 2016 School Years	Sign in Sheets, Evaluations, In-Kind	PCFE	FCSC, FRS
Provide at least 3 trainings to staff increase awareness of the indicators of substance abuse, procedures for reporting, home visit safety, and mental health first aid.	2015 -2016 School Year	Sign in Sheets, Evaluations, In-Kind	Head Start Regulations	Management Team

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #6: Head Start will enhance the comprehensive communication plan by developing a website to support staff development, program awareness including school readiness, parent & community awareness of available resources.

Fiscal Long Range Goal: Provide financial support to pay for the development of program website.

Source: Program Self-Assessment

Short Term Objective #1: To build, publish, and promote the program website.

Program Impact: Strengthen public awareness of Head Start's role in the community.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Work with IT computer technician to design the website.	2015 -2016 School Year	Invoice, SCPSHSP Fiscal Management		Management Team
Promote program website by adding our link to LEA website, email, verbal, newsletters, social media sites, and program applications.	2016-2019 School Year	Program applications, websites		Management Team

Short Term Objective #2: To maintain the website and add links to community resources.

Program Impact: Provide families and the community with relevant current information about the SCPSHS program in an effort to strengthen school readiness, family engagement and recruitment.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Provide training to staff on monitoring and maintaining website.	2016-2019 School Year	Sign in sheets/evaluations		Management Team
Keep website current with up to date information and resources including school readiness, family engagement, health and safety.	2016-2019 School Year	Site information / observation		Management Team

SCOTT COUNTY PUBLIC SCHOOL HEAD START
LONG RANGE GOALS AND SHORT TERM OBJECTIVES
FY16 Continuation Grant

Long Range Goal #7: Head Start will explore other program options based on changes in the community needs.

Source: Community Assessment

Short Term Objective #1: To research Early Head Start options and Blended Pre-K Classrooms.

Expected Outcome: To gain knowledge of other program options.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Analyze Performance Standards.	2015 -2016 School Year	Program Option binder	Head Start Performance Standards	Director Management Team
Utilize ECLKC to gather information.	2015-2016 School Year	Site Articles and Reports	Head Start Performance Standards	Director Management Team
Conduct planning meetings to discuss options.	2015-2016 School Year	Team meeting sign in sheet, Meeting Minutes	Head Start Performance Standards	Director Management Team

Short Term Objective #2: Investigate other program options by visiting other Head Start agencies.

Expected Outcome: To gain knowledge of other program options.

ACTION STEPS	TIMEFRAME	MEASUREMENTS	ALIGNMENT	RESPONSIBILITY
Contact agencies that serve Early Head Start children and/or participate in Blended Pre-K classrooms.	2015 – 2016 School Year	Phone logs, emails		Director Management Team
Schedule visits with agencies.	2015-2016 School Year	Phone logs, emails		Director Management Team
Visit agencies that serve Early Head Start children and/or participate in Blended Pre-K classrooms.	2015 -2016 School Year	Time sheets, observation report		Director Management Team

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

Budget Breakdown

Total T/TA Budget = \$20,399

Date Submitted: 10/1/15

Training Category	Specific Training and/or Supplies	Classroom	Content Area	Parents	Administration
Staff Development	CDA Credentialing	One (1) Teacher Assistant / Two (2) Friday Assistant x \$425= \$1275			
	CDA Renewal	Two (2) Teacher Assistants x \$75 = \$150			
	Family Service Credentialing	One (1) Family Resource Specialist x \$750= \$750			
	Pre / In-service Training	(Curriculum) High Scope Trainer for two (2) days = \$5,090 MAT Certification for 2 staff = \$110 Pediatric First Aid/CPR Certification for 7 staff = \$189			
	College Credit Recertification for Teachers	Two (2) Teachers x \$600 = \$1,200			
Conferences and Workshops	Out-of-Town Training (Registration, food, and lodging)	Two (2) Education Staff for Al's Pals Training x \$300 = \$600	Eight (8) Content Area Staff x \$525 = \$4,200 CLASS; DECA, Data Analysis,		Five (5) Management Staff x \$829.60 = \$4,148 CLASS; COR Advantage; School Readiness, Data Analysis, CACFP
	Local Training (Registration and food)	Fourteen (14) Staff for 2 days at ETSU ECE Conference x \$117 = \$1,638		Two (2) parents for 2 days at ETSU ECE Conference x \$97 = \$194	
	On-line Training	Three (3) staff for High Scope x \$240 = \$720			
Publications/Supplies	Resource Development			Publication Cost for Guides/Checklists \$135	
Column Total		\$11,722	\$4,200	\$329	\$4,148
Grand Total		\$20,399.00			

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

STAFF DEVELOPMENT

OUTCOME/GOAL # 1: Staff will be qualified, competent, creative, and flexible individuals.			EVALUATION: Classroom Observation and Personnel files			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Teaching Support Staff will demonstrate increased professional skills and knowledge.	(One) Teacher Assistant / (Two) Friday Assistants will obtain a CDA Credential as appropriate.	CDSC	N/A	\$1275	N/A	Pending
	100% (two) Teacher Assistants will renew CDA credential as appropriate.	CDSC	N/A	\$150	N/A	Pending
Teachers will demonstrate increased professional skills and knowledge.	100% Teachers will meet recertification requirements as appropriate.	CDSC	N/A	\$1,200	N/A	Pending
Family Resource will demonstrate increased professional skills and knowledge.	100% Family Resource will obtain credentialing as appropriate.	FCSC	N/A	\$750	N/A	Pending

CDA Credential fee for 2 Friday Assistants	=	\$1275
CDA Renewal fee for 2 Teacher Assistants	=	\$150
Recertification fee for 2 Teachers (\$200/hr x 3 hours)	=	\$1,200
Family Service Credentialing 1 Family Resource Specialist	=	\$750

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

STAFF DEVELOPMENT

OUTCOME/GOAL # 1: Staff will be qualified, competent, creative, and flexible individuals.			EVALUATION: Training agendas, handouts, and Staff Training records.			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Management Team will demonstrate increased professional skills and knowledge.	Management team will attend conferences that correspond with the changing training needs of Scott County Head Start based on evaluations, observations, and new initiatives. (As appropriate).	HS Director	\$1,857	\$4,148	N/A	Pending

Training Fee for five Management Staff

=

\$829.60 x 5 managers = \$4,148.00

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

STAFF DEVELOPMENT

OUTCOME/GOAL # 1: Staff will be qualified, competent, creative, and flexible individuals.			EVALUATION: Training agendas, handouts, and Staff Training records.			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
All staff will be trained on required topics as mandated by Performance Standards, Head Start Act, and Licensing Requirements.	Staff will be trained in topics including but not limited to: child abuse, substance abuse, first aid / CPR, daily health screenings, medication administration, Medicaid, FAMIS, playground / bus safety, MAT, etc. (As necessary).	Management Team	\$38,280	\$299	\$3,900	Pending
Staff will be trained on current trends based on evaluations, observations, community needs, and new initiatives.	Staff will be trained in topics including but not limited to: staff performance appraisals, OHSMS preparation, observation techniques, dropout prevention strategies, mental health CPR, substance abuse awareness, effective communication, healthy eating habits, VSQI, practice based coaching, and systems training across content areas (As necessary).	Management Team	\$19,140	\$4,200	N/A	Pending

Staff Training Time Cost for all staff (29)	=	\$16.50 per hour X 80 hours = \$38,280
Pediatric First Aid and CPR for 7 Staff	=	\$27 X 7 staff = \$189
MAT Certification	=	\$55 X 2 staff = \$110
Non Federal contribution from Pre-service Trainers	=	13 trainers at \$300 each = \$3,900
Staff Training Time Cost for all staff (29)	=	\$16.50 per hour x 40 hours = \$19,140
Staff Training based on program data	=	\$525 x eight staff = \$4,200

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

CLASSROOM DEVELOPMENT

OUTCOME/GOAL #2: Children will receive a developmentally appropriate education, in a high quality classroom environment, and will demonstrate kindergarten readiness and progress on Child Outcomes.			EVALUATION: Lesson Plans, COR ADVANTAGE, C.L.A.S.S and PQA observations			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Teaching staff will have increased knowledge of the curriculum.	Training will be provided on site in August 2016 by High Scope representatives. Workshops offered on-line as available .	CDSC	\$6,272	\$5,090 \$720	N/A	Pending
Classroom staff will be provided training opportunities in promoting physical development and making healthier choices.	As part of 2015 – 2016 pre-service training , staff will participate in the Early Childhood Conference at ETSU.	CDSC	\$6,272	\$1,638	N/A	Pending
To provide teaching staff with mental health strategies.	Teaching staff will receive training on mental health strategies to include resiliency via AI's Pals curriculum (Aug. 2016).	Management Team	\$1,176	N/A	N/A	Pending

High Scope Training cost	=	\$5,090
High Scope On-line Training	=	\$720
Registration Fee for ETSU	=	\$1,638
Staff Training Time Cost for High Scope & ETSU (20 staff)=		\$392 per hour X 30 hours = \$11,760
Staff Training Time Cost for Resiliency	=	\$392 per hour x 3 hours = \$1,176

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

CLASSROOM DEVELOPMENT

OUTCOME/GOAL #2: Children will receive a developmentally appropriate education, in a high quality classroom environment, and will demonstrate kindergarten readiness and progress on Child Outcomes.				EVALUATION: Progress reflected in COR ADVANTAGE and PALS Pre-K.		
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Four year old children will use socially acceptable behavior when completing tasks or problem solving.	Teaching staff will receive training in fostering socially acceptable behavior and problem solving during fall 2016 . CDSC will monitor classroom strategies (monthly).	CDSC	\$1,178		N/A	Pending
			\$77			
			\$3,000			
			\$1,431			
All children will show increase in understanding in mathematical concepts.	During the 2016 in-service, staff will be trained in research-based classroom tested practices for early mathematics.	CDSC	\$1,178	N/A	N/A	Pending
			\$77			

Staff Training Time Cost (Behavior & Problem Solving Training) \$14.72 x 20 staff x 4hours	=	\$1,178
Mgt. Trainer's salary for PT	=	\$ 77
72 hours Mgt. Salary for monitoring PT	=	\$1,431
Staff Training Time Cost for Early Math Training (EL) \$14.72 x 20 staff x 4hours	=	\$1,178
Mgt. Trainer's Salary for EL	=	\$ 77

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

CLASSROOM DEVELOPMENT

OUTCOME/GOAL #2: Children will receive a developmentally appropriate education, in a high quality classroom environment, and will demonstrate kindergarten readiness and progress on Child Outcomes.				EVALUATION: Tracking of for mental health services, CLASS, PALS		
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Teaching staff will improve skills and knowledge of promoting Phonological Awareness.	Teaching staff will receive training in effective ways to promote Phonological Awareness during August - pre service 2016.	Mgt. Team	\$1,175	N/A	N/A	Pending
Teaching staff will improve knowledge of promoting higher order thinking skills.	Teaching staff will receive training in Instructional Support strategies via TeachStone CLASS video library and monthly staff development meetings.	CDSC Director	\$1,175	N/A	N/A	Pending
Implement AI’s Pals in 100% of classrooms.	New teaching staff will be certified to implement the AI’s Pals curriculum by end of October 2016.	Mgt. Team	\$627	\$600	N/A	Pending

Staff Training Time Cost (Instructional Support) for 3 hours (\$19.59 x 20 staff x 3hours) =	=	\$1,175
Staff Training Time Cost (AI's Pals) (\$19.59 x 2 staff x 16 hours)	=	\$627
AI's Pals Registration fee	=	\$300 per person x 2 staff = \$600

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

CLASSROOM DEVELOPMENT

OUTCOME/GOAL #2: Children will receive a developmentally appropriate education, in a high quality classroom environment, and will demonstrate kindergarten readiness and progress on Child Outcomes.				EVALUATION: Classroom Observation, IEPs, Lesson Plans, and individualized plans & objective worksheets, COR Advantage, PRE/MID/POST Test for staff.		
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Ensure Teaching Staff utilize IEP goals when individualizing.	Train Teaching staff on how to use IEP goals when individualizing (As appropriate).	CDSC	\$1,175	N/A	N/A	Pending
Enhance staff skill and knowledge in ways to encourage healthy lifestyles in children through nutrition and exercise.	Provide training to staff of the importance of physical activity and good nutrition for positive child health outcomes. (Aug. 2016).	CDSC	\$1,175	N/A	N/A	Pending

Staff Training Time (IEP) Cost for 3 hours $(\$19.59 \times 20 \text{ staff} \times 3 \text{ hours}) =$ \$1,175

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

FAMILY DEVELOPMENT

OUTCOME/GOAL# 3: Parents will become involved, in a meaningful way, with their children’s education.			EVALUATION: Family Partnership Agreements, Parent Surveys, Training agendas, and handouts, Family Engagement Tracking Form.			
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Parents will be introduced to 8 learning domains which coincide with program School Readiness Goals via The Family Guide to Kindergarten Readiness Standards and the Kindergarten Readiness Checklist	Parents will be engaged in a particular domain monthly during Family Engagement Events.	Program Staff		\$135 (pub. cost)		Pending
Offer parents the opportunity to receive training in current trends based on survey observations, parent interests, and new initiatives.	Provide training opportunities for parents via the VHSA Conference, ETSU Early Childhood Conference, New Horizon Conference, Smart Beginnings Annual Summit, and Frontier Health Parent Training Sessions.		\$2,006	\$194		
Families will have an opportunity to be trained on required topics as mandated by Performance Standards, Head Start Act, and licensing requirements.	Families will be trained in topics including but not limited to: child observations, safety education, health education, child outcomes, parents rights and responsibilities, transitions, becoming their child’s advocate, family literacy services. etc.					

Non Federal contribution from Trainers

=

10 trainers at \$300 each = \$3,000

Two Parents to attend regional / state conferences

=

2 parents at \$1,003 each = \$2,006

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FY 2016 Training and Technical Assistance Plan (Year 2 of Five Year Grant)

PROGRAM DEVELOPMENT

OUTCOME/GOAL# 4: Governing bodies will be kept apprised of program operations to ensure program quality.				EVALUATION: Board and Policy Council agendas, sign-in sheets, handouts, and minutes, Pre/Post Test		
Objective	Action Steps/Time Frame	Person Responsible	Budget			Status
			Federal		Non/Federal	
			22	20		
Ensure the governing bodies are knowledgeable about Head Start regulations, standards, and policies.	<p>Training will be conducted with Governing Board to address their responsibilities including, but not limited to strategic planning, understanding financial reporting, Self Assessment Process, understanding Head Start Performance Start and Head Start Act</p> <p>At Policy Council luncheon in October 2016, members will receive an introduction to program governance.</p> <p>Plan an officer's training that includes school board members, community representatives, and parent group officers (Nov. 2016).</p>	Head Start Dir.	N/A	N/A	Approx. \$3,000	Pending

SCOTT COUNTY PUBLIC SCHOOL HEAD START
FY2015 Community Assessment Update

COMMUNITY ASSESSMENT UPDATE

According to the results of the community assessment survey, an overwhelming number of people have a concern about the lack of jobs that are available. Two major industry employers have sustained lay-offs, possibly impacting on the number of “walk-ins” who have applied to enroll their child in our program.

According to parent surveys, affordable and available dental care is still a concern in our community. This is more of a concern for families in the outlying parts of our county. Three dentists practice in Scott County yet only one accepts Medicaid patients. Our program has partnered with a local dentist, Dr. David Templeton, DDS in Gate City. This is the only dentist in the county that takes Medicaid. With this new partnership, we hope to strengthen the dental care for all children of Scott County. Our program is partnering with Healing Hands Health Center. Through *Giving Kids A Smile*, children are educated on the importance of proper dental hygiene and healthy eating habits with efforts to break the cycle of dental disease in our community. Adult dental care needs is on the rise. Many adults do not have access to dental insurance therefore they do not go to the dentist.

According to the survey, many families are concerned about the lack of access to fresh fruits, vegetables and other healthy foods. Our program has partnered with several agencies to ensure raised gardens are available at each Head Start site. Our program has raised gardens at Shoemaker and Duffield. We continue to search for other resources to fund raised gardens at the other locations.

A major socioeconomic issue facing Scott County residents continues to be the abuse of prescription drugs. The rural population of Southwest Virginia is impacted at higher rates than VA. Current information from the Scott County Sheriff's Office (SCSO) indicates approximately 30% of drug cases have children involved at some point. The SCSO documents that 80% of the incarnations are due to drug abuse or related to drug abuse. The community assessment data showed that what some families liked least in their community was the drug abuse problems.

We are seeing a trend of a high number of applicant families who claim zero income due to the fact that the parents are in school and/or being supported by their parents (HS child's grandparents). There is an increase of grandparents or extended family members raising children.

One of the biggest concerns for our community is the lack of affordable childcare. Families have expressed concerns about the lack of child care for infants, the need for after school care, summer care, and year around care.

Virginia Preschool Initiative has new eligibility criteria that could greatly impact our program. The enacted budget contains new eligibility criteria for students participating in the Virginia Preschool Initiative (VPI). Item 136 C.14. d.1 of Chapter 665 states:

“d.1) Local plans must indicate the number of at-risk four-year-old children to be served, and the eligibility criteria for participation in this program shall be consistent with the economic and

educational risk factors stated in the 2014-2015 programs guidelines that are specific to: (i) family income at or below 200 percent of poverty, (ii) homelessness, (iii) student's parents or guardians are school dropouts, or (iv) family income is less than 350 percent of federal poverty guidelines in the case of students with special needs or disabilities."

The Department of Education has received guidance from the chairmen of the House Appropriations and Senate Finance Committees allowing flexibility in the implementation of the new student eligibility criteria during the 2015-2016 school year, to allow a one-year transition from the existing student eligibility language in the VPI program to the newly adopted criteria referenced above.

Accordingly, when enrolling students in VPI programs for the 2015-2016 school year, students meeting one of the four new criteria referenced above should be given priority for enrollment into approved VPI slots. School divisions, for the 2015-2016 school year only, may also continue to use locally selected at-risk criteria for the enrollment of VPI students. The 2015-2016 school year is the only year that will allow the transition of using both the new eligibility requirements adopted by the General Assembly and locally selected criteria. Beginning in the 2016-2017 school year, school divisions may only use the four eligibility criteria referenced above in enrolling students in VPI programs.

2015-2016 Classroom Teacher Ratio
Elementary/Intermediate

School Number of students Number of teachers Teacher: Student Ratio (School) K-3 students K-3 teachers K-3 Teacher: Student Ratio	DPS	DIS	FBP	HES	NES	RCI	SES	WCES	YES	Division
	325	60	77	152	246	153	521	306	169	2009
	16	4	5	9	15	8	26	15	10	108
	20.3 To 1	15 To 1	15.4 To 1	16 To 1	16.4 To 1	19.1 To 1	20 To 1	20.4 To 1	16.9 To 1	18.6 To 1
	258	N/A	77	82	124	N/A	302	180	85	1108
	13	N/A	5	5	8	N/A	15	9	6	61
	19.8 To 1	N/A	15.4 To 1	16.4 To 1	15.5 To 1	N/A	20.1 To 1	20 To 1	14.2 To 1	18.1 To 1

2014-2015 Teacher Breakdowns
Elementary/Intermediate

School	DPS	DIS	FBP	HES	NES	RCI	SES	WCES	YES	Division
Number of students	334	53	79	144	251	149	506	311	183	2,010
Number of teachers	16	4	5	9	15	9	27	15	11	111
Teacher: Student Ratio (School)	20.8 To 1	13.3 To 1	15.8 To 1	16 To 1	16.7 To 1	16.6 To 1	18.7 To 1	20.7 To 1	16.6 To 1	18.1 To 1
K-3 students	274	N/A	79	80	127	N/A	294	177	109	1,140
K-3 teachers	14	N/A	5	6	8	N/A	17	9	7	66
K-3 Teacher: Student Ratio	19.6 To 1	N/A	15.8 To 1	13.3 To 1	15.9 To 1	N/A	17.3 To 1	19.7 To 1	15.6 To 1	17.3 To 1

2015-2016
SALARY & FRINGE BENEFITS/SCHOOL CALENDAR COMMITTEE

Duffield Primary School	Tiffany Scott
Dungannon Intermediate School	Karen Hartsock
Fort Blackmore Primary School	Kim Burke
Gate City High School	Debbie Kilgore
Gate City Middle School	Kelsey Jones
Hilton Elementary School	Tracy Stallard
Nickelsville Elementary School	David Gwinn
Rye Cove High School	Jamie Davis
Rye Cove Intermediate School	Trish Currier
Scott County Career & Technical Center	Dan Gibson
Shoemaker Elementary School	Shawna Vermillion
Twin Springs High School	Joey Shipley
Weber City Elementary School	Monica McClelland
Yuma Elementary School	Amy Wallace
Central Office Representative	Jason Smith
Principal Representative	Valerie Babb
Support Staff Representative	Robin Hall
VPE Representative	Patricia Currier
SCEA Representative	Teresa Duncan
School Board Member	

2015-2016
Communications Committee

Duffield Primary School	Sharon Rhoton
Dungannon Intermediate School	Alicia White
Fort Blackmore Primary School	Laura Pyne
Gate City High School	Eric Baker
Gate City Middle School	Darlene Quillen
Hilton Elementary School	Sandy McMurray
Nickelsville Elementary School	Kellie Blackwell
Rye Cove High School	Christy Head
Rye Cove Intermediate School	Kayla Templeton
Scott County Career & Technical Center	Annette Parker
Shoemaker Elementary School	Teresa Duncan
Twin Springs High School	Justin Seaver
Weber City Elementary School	Sherry Kilgore
Yuma Elementary School	Seth McConnell
Superintendent	John Ferguson
Principal Representative	Renee Dishner
Support Staff Representative	Trish Nash
VPE Representative	Amanda Green
SCEA Representative	Pat Whitley
School Board Member	

School Safety Audit Committee

2015-2016

Jason Smith	Central Office
Travis Nickels	Principal
Jennifer Meade	Principal
Greg Ervin	Principal
Scott Vermillion	Assistant Principal
Katrina Toole	School Psychologist
Kathy Funkhouser	School/Court Liaison
Gary Adams	Transportation Coordinator
Robert Sallee	Maintenance Supervisor
Jason Cox	Student Resource Officer
Billy Jack Cox	Student Resource Officer
Kelvin Kimbler	Student Resource Officer
Rachel Townsend	Student Resource Officer
Darby Lawson	Student Resource Officer
Rachel Burke	Nursing Coordinator
Rhonda Williams	Parent
Sherry Kilgore	Teacher
Roger Carter	Chief of Duffield Fire and Rescue